

## Excellence in Professional Advisory Service

### Description

The intent of this award is to honor professional advisory board members who have played a significant role in the development, alteration, and continual updating of landscape architecture programs both nationally and internationally through program and curricular support as well as expanded opportunities for student mentorship, etc.

### Nomination Requirements

- A faculty member of a CELA member school in good standing with a minimum of two (2) years at the nominating institution
- Each institution may nominate one individual
- National/International recognition for excellence in two (2) or more of the following areas:
  1. Program support and overall assistance (recruiting, fundraising, legacy development, etc.)
  2. Curricular support (assisting faculty/curricula with currency on professional trends and demands.)
  3. Student interaction (mentorship, networking opportunities, studio critiques, etc.)

### Package Requirements:

All materials are to be packaged as one PDF document and submitted to The CELA through the online system by the nominee or nominator. The package shall not exceed 64 MB to ensure successful submission.

Each package shall contain the following information:

- Nominee and nominator information
- Table of Contents
- Nomination letter (maximum of two pages) from a person associated with The CELA member school in good standing that contains the rationale for the nomination that details the achievements or qualities cited as evidence of the nominee's program support, curricular support, student interaction, or other related advisory efforts.
- Nominee's curriculum vitae or resume (must not exceed five (5) 8.5x11 pages)
- Three (3) letters of support from departmental faculty or administrators
- Supporting materials (must not exceed a total of twenty (20) 8.5x11 pages):
  1. Autobiographical sketch that summarizes the nominee's approach and past achievements and/or a description of effective strategies and methodologies used by the nominee to enhance the effectiveness of professional advisory boards
  2. Sample of professional advisory board achievements (maximum of four)
  3. Four to six (4-6) faculty, student, or other board member testimonials