

ATTENDEES

OFFICERS

Ashley Steffens, President
 Charlene LeBleu, Past President
 Sadik Artunç, President Elect
 Hala Nassar, Second Vice-President
 Galen D. Newman, VPR
 Jun-Hyun Kim, Secretary & VPC
 Ebru Özer, Treasurer

STAFF

Peter Kralka, Executive Director

REGIONAL DIRECTORS

Jolie Kaytes, Region 1
 Kirk Dimond, Region 2
 Taner Özdil, Region 3
 Matthew Kirkwood, Region 4
 David Barbarash, Region 5
 Region 6 Open
 Elizabeth Brabec, Region 7
 Region 8 Open
 Nadia Amoroso, Region 9
 David Myers, Region 10
 Region 11 Open

Meeting Information

United States: 800.325.1307

International: 858.244.1252

Access Code: 427438#

GUESTS

Meaghan Lidd, 2019 Conference Host
 Irene Angelos, 2020 Conference Planner
 Brian Lee, LJ Editor

DIRECTORS

Forster Ndubisi, Fellows Chair
 Yiwei Huang, Student Director
 Amanda Passero, Student Director-Elect

Red font indicates absence

MINUTES

PRESENTER	AGENDA ITEMS	ACTION
Ashley Steffens Peter Kralka Ashley Steffens	1. Welcome and Call to Order a. Attendance Report b. Introduction of Amanda Passero, CELA Student Director-Elect Called the meeting to order at 12:00, EDT Welcomed everyone, introduced new Student Director, Amanda Passero.	The necessary quorum was established.
Ashley Steffens	2. Changes to the Agenda	No changes to the agenda
Brian Lee	3. Other CELA Business a. LJ Gold OA proposal Open Access will be widely available extending more information beyond of what's available in LJ. It starts opening door to who will be precluded of publishing in LJ. Logistics need to be worked out, having in mind if author's submission will be available for viewing during the entire review process. The fee will be \$1900-\$2400.	
Meaghan Lidd Irene Angelos	4. Standing Committee Reports I a. Conference and Events i. 2019 Conference Review Overall, 71 students 288 members, 24 non-members, 27 comp. and different population registered for tours. Sponsors brought over \$27K in income. ii. 2020 Conference Update Irene Angelos is working on plans for 2020, and will follow up with Meg. Trying to see how many tours should be planned for 2020. Irene Will develop a call for presentations and will work on fundraising efforts (contacting potential sponsors) The Past President informed that the Univ will be now a partner, not the host.	Irene asked to talk with Meg so she can obtain more details.
Ashley Steffens	5. Consent Agenda (<i>requires motion and approval to accept or request items be moved to the Working Agenda for further discussion</i>) a. March 2019 Minutes	Motion made, seconded, and approved.

	<ul style="list-style-type: none"> b. Financial Update c. IMI Hours 	
Peter Kralka	<p>6. Executive Office Report</p> <ul style="list-style-type: none"> a. Member survey b. Bylaws Revisions c. Fonteva Update d. Strategic Planning session <p>Member survey has been drafted and is posted among other documents. Please review and offer your comments by April 26th, so it can be distributed soon after as results are needed before the next strategic planning session on May 30th</p> <p>CELA Bylaws have been drafted based on a non-profit organization template and the current CELA Constitution and Bylaws. They are being reviewed and will be available for comments very soon.</p> <p>Current CELA database residing in constant contact and excel document have been prepared for import to Fonteva Software. The import file was sent to Fonteva.</p> <p>Strategic planning session is scheduled for May 30th in Raleigh at IMI, with the same facilitator.</p> <p>Linda Owens, IMI President and CEO joined the conversation by providing an explanation about IMI hours report. Some items that were done are outside of the scope, like the script for the Awards Ceremony, website edits, treasurer’s report, etc. Is it time to pull out some tasks from the core of services?</p>	The CELA President will follow up with Linda Owens regarding the contracted IMI staff time.
Ashley Steffens	<p>7. President’s Report</p> <ul style="list-style-type: none"> a. Standing Committee priorities – descriptions have been uploaded on the website and will be voted on in May. b. Organization Calendar – the calendar needs to be reviewed and voted on in May c. Frameworks – The President will be attending a conference call about the Frameworks Project. <p>Documents are uploaded on the website. Board Members are asked to review and provide comments.</p>	Comments are due by May 3 rd .
<p>Ashley Steffens</p> <p>Jun-Hyun Kim</p> <p>Ebru Özer</p>	<p>8. Standing Committee Reports II</p> <ul style="list-style-type: none"> b. Strategic Planning <ul style="list-style-type: none"> i. Organization Documents: position descriptions, orientation policy and welcome information ii. Standing committee revisions c. Communications, Outreach and Publications <ul style="list-style-type: none"> i. Privacy Policy <p>The Privacy Policy was put together based on policies from other organizations and a draft sent by Executive Director. The VPC</p>	The President asked to have any comments or changes to presented documents by May 3 rd .

	<p>would like to get some help with a review since it was not sent to an attorney for comments.</p> <ul style="list-style-type: none"> d. Budget and Finance <ul style="list-style-type: none"> ii. Travel Policy <p>The CELA Treasurer requested to review the proposed travel policy and respond with comments.</p> <p>Some Standing Committee descriptions did not have any changes. Standing Committee on Communication had a change from Forum to Social Media.</p> <p>Standing Committee on Finance will have more changes.</p> <p>The VPR commented about the special 100th Anniversary Issue.</p> <p>The President noted that the Regional Directors will be involved more in various standing committees, especially on the new education committee.</p>	
	<p>9. Other CELA Business</p>	
<p>Ashley Steffens</p>	<p>10. Adjourn</p> <p>The CELA President adjourned the CELA BOD Conference Call at 1:05 PM, EDT.</p>	