The CELA SUBMISSION GUIDELINES
Please include the following information.
- Abstract title
- Student (yes or no)
- Author’s name(s), organization(s), email(s), & PhD (yes or no)
- Author’s position (RLA, Organization title, Administrator, Professor, Associate Professor, Assistant Professor, Student (“Ph.D., Masters, or Bachelor” )
- Presentation preference (Presentation, poster, panel, virtual, film)
- Topic Area or Track
- Keywords
- Abstract (400-word max.)
- References & Citations
- LA CES Track - Learning Objectives & Author Bios (50 words max)

PRESENTATION METHODS
Oral Presentation Submissions are the most common form of conference acceptance. First authors are required to present, according to acceptance, unless otherwise approved by the CELA conference organizers. *All first authors must complete early bird registration to be included in the conference schedule*

Panel Submissions are integrated presentations on a single topic offered by four or five people. Panel proposals require a full description of the topic, the rationale for its importance, presentation structure and the names of four speakers. *A minimum of three panelists must complete early bird registration to be included in the conference schedule*

Poster Submissions are presentations of research and/or creative scholarship information in the form paper posters that conference participants may view. Authors are encouraged to watch this tutorial video, "How to Create a Better Research Poster in Less Time" (with templates) for ideas and guidance. *All first Authors must early bird register in order to be included in the conference schedule*

***NEW*** Film Submission: The CELA accepts film as a research method or creative process for landscape architecture. Films may be submitted under any track. Authors will need to provide a URL link to their films prior to early bird registration to be included in the conference schedule and are expected to attend in person during the viewing of their film presentation. Film presentation(s) will be subject to the same time and presentation requirements of typical presentation submissions. The maximum length of any submission is 15 minutes. A limited number of submissions will be selected for this option. Authors have the option of submitting a paper for review. *All first authors must complete early bird registration to be included in the conference schedule*

Student Submissions are encouraged by The CELA! PhD students may submit as single authors. All other students must co-author submissions with faculty advisors.
Abstracts without this specification will be withdrawn without notifying the author. Students submitting posters must register and attend the conference.

***NEW*** Virtual Submission: The CELA 2021 Conference will provide a limited number of virtual presentation options for each track. Each author will need to provide a URL link and downloadable file of his or her oral presentation prior to early bird registration to be included in the conference program. Author(s) are expected to attend their sessions during the virtual conference. The maximum length of any submission is 15 minutes. Each author must include a justification for his or her virtual presentation method (please include this statement under references). A limited number of submissions will be selected for this virtual option. If accepted, virtual presentation registration fees will be higher than regular in-person registration fees. *All first authors must complete early bird registration to be included in the conference schedule*

SUBMISSION RESTRICTIONS
For Abstracts:
Each person is limited to two first author submissions. Additional submissions will be automatically withdrawn by the conference committee without notifying the author. The CELA respects the work of the blind peer reviewers and track chairs regarding decisions about acceptances and presentation methods. Abstracts will not be re-reviewed once a decision has been made.

For Full Papers and Landscape Research Record (LRR)
All authors of abstracts accepted for presentation and who attend the conference are invited to submit a full paper for review and possible publication in Landscape Research Record (LRR). For a paper to be considered for LRR review process, authors must submit their full papers to CELA by the below deadline.

Authors must ensure all information is correct when submitting a final full manuscript to LRR including names, positions and institutions. No changes will be made once LRR is posted online.

DEADLINES
Abstract Deadline: Monday, September 14, 2020, 12:00am author’s time zone
Full Paper Submission Deadline: Monday, January 18, 2021, 12:00am author’s time zone

AUTHOR RESPONSIBILITIES FOR PARTICIPATION IN THE CELA CONFERENCE
The first author will be the primary contact person and is responsible for distributing communications from The CELA to co-authors.

The first author for any presentation must complete early bird registration to be included in the conference program. No representative may present a paper or poster or represent another individual.
ELIGIBILITY FOR PUBLICATION IN THE ABSTRACT PROCEEDINGS AND LANDSCAPE RESEARCH RECORD

The first author must attend the conference and present unless a different arrangement is made with The CELA conference organizers.

The first author of a virtual presentation must be virtually present during the full virtual session to be published in the abstract proceedings.

A minimum of three (3) panel presenters, one being the first author, must complete early bird conference registration to be included in the conference schedule.

TOPIC AREAS OR TRACKS

Please note that there are currently 12 standard CELA tracks and there have been some adjustments to track names and definitions in 2021 (complete descriptions for each track can be found at http://thecela.org/conference-tracks/):

- Communication and Visualization
- Design Education and Pedagogy
- Geo-spatial and Digital Analytics
- History, Theory and Culture
- Landscape Architecture for Health
- Landscape Performance (LA CES)
- Landscape Planning and Ecology (LA CES)
- People-Environment Relationships
- Research Methods
- Research by Design and Implementation (LA CES)
- Service Learning and Community Engagement
- Urban Design

In addition to the standard tracks, the CELA Board of Directors accepts proposals for special tracks that address current issues in Landscape Architecture. For CELA 2021, there are two approved special tracks:

- 100 + 1 | RESILIENCE – Theme
- Diversity, Equity, and Inclusion – New Track

LA CES TRACKS

LA CES tracks include: Landscape Performance, Landscape Planning and Ecology, and Research by Design and Implementation. Authors who submit abstracts for these tracks must include three to five learning outcomes and the bios of all authors (50 word max. each author) in the “Comments” box.

This information will be assessed as required by the Landscape Architecture Continuing Education System (LA CES). LA CES criteria can be found online at: https://laces.asla.org/ApprovedProviderGuidelines.aspx.
**EXAMPLE**

Learning Outcomes:
1. Learn how to determine the major functions and components of a green roof.
2. Identify the factors that influence costs.
3. Learn how to utilize an integrated design process in your project for maximum benefit.

Author Bio:
1. John Radke Ph.D. University of British Columbia.  
   Associate Professor of City & Regional Planning and Landscape Architecture & Environmental Planning, University of California, Berkeley.
2. Dr. Radke is interested in Geographic Information Systems; database design and construction; spatial analysis; pattern recognition; computational morphology; environmental assessment; landscape characterization; and potential modeling.

Submit an Abstract [HERE](#)

Travel Letters and Questions
If you are a presenter at The CELA conference and you have travel and logistics questions, and/or require a visa, please email research@thecela.org.

Submission Questions?
If you are a presenter and you have questions regarding conference abstract and/or paper submissions, please e-mail research@thecela.org