

ATTENDEES

OFFICERS

Ashley Steffens, President
 Charlene LeBleu, Past President
 Sadik Artunç, President Elect
Hala Nassar, Second Vice-President
 Galen D. Newman, VPR
 Jun-Hyun Kim, Secretary & VPC
 Ebru Özer, Treasurer

DIRECTORS

Forster Ndubisi, Academy of Fellows Chair
 Yiwei Huang, Student Director
Amanda Passero, Student Director-Elect

REGIONAL DIRECTORS

Jolie Kaytes, Region 1
 Kirk Dimond, Region 2
 Taner Özdil, Region 3
 Matthew Kirkwood, Region 4
 David Barbarash, Region 5
 Region 6 - Open
 Elizabeth Brabec, Region 7
 Region 8 - Open
 Nadia Amoroso, Region 9
 David Myers, Region 10
 Region 11 Open

Topic: CELA August BOD Video Conference
 Time: Aug 15, 2019 12:00 PM Eastern Time (US and Canada)
 Join Zoom Meeting
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 Meeting ID: 343 117 586
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STAFF

Peter Kralka, Executive Director

Absent

AGENDA

PRESENTER	AGENDA ITEMS	ACTION
Ashley Steffens Peter Kralka	1. Welcome and Call to Order Ashley Steffens, The CELA President, called the scheduled BOD zoom meeting to order on August 15, 2019 at 12:02 pm, EDT.	
Robert Corry Toni Gunnison Charlene LeBleu	2. <i>Landscape Journal</i> The Editorial Staff is working on issue 37:2. There will be 6 manuscripts, 5 are already completed, 3 book reviews and 3 conference reviews. Going forward, there are 8 manuscripts to work with. Preparing to organize <i>LJ</i> workshop at CELA 2020. Over the summer the President got in touch with Rob Cory and he agreed to chair the <i>New Vision LJ Task Force</i> . Committee has been formed, which will review all the parts of the <i>Landscape Journal</i> . For the <i>State of the Journal Annual Report</i> , financial reports were not available so the full report is expected to be available in September.	The appointed Task Force is working on developing a schedule and timeline to report.
Ashley Steffens	3. Changes to Agenda	No changes proposed.

Ashley Steffens	<p>4. Consent Agenda (<i>requires motion and approval to accept or request items be moved to the Working Agenda for further discussion</i>)</p> <ul style="list-style-type: none"> a. June 20, 2019 Minutes b. July Financial Update c. IMI Hours Report 	<p>Motion made second and approved to accept consent agenda</p>
Peter Kralka	<p>5. Executive Office Report</p> <ul style="list-style-type: none"> a. TexasLegacy Account <p>It turned out that our accounting department was no longer able to access the LegacyTexas bank account to obtain account statements. This is the reason why last July financial reports are only preliminary. It was determined that the bank did not update authorized signers on the account. We wanted to follow through the process and add more CELA officers on the account, but realized that since the account in Texas is not earning any interest, the logical thing to do will be closing the account and move the funds to Paragon, a local NC Bank, which is an interest bearing account.</p> <p>Should we vote on closing the account and moving funds to Paragon?</p> <ul style="list-style-type: none"> b. Update on President’s Council Meeting in Raleigh, NC, January 8-10, 2020 <p>The 2020 Presidents Council Meeting will be hosted in Raleigh, NC on January 8-10. It will follow the typical schedule with a welcome dinner on the 8th, full-day meeting on the 9th, and half-day meeting on the 10th, and adjourn after lunch. Save the date and hotel accommodation information was sent to the PC Representatives. Invited organizations are: CELA, ASLA, CLARB, CSLA, LAAB, and LAF.</p> <ul style="list-style-type: none"> c. Replacing ConferTel with Zoom <p>We had some difficulties with managing the ConferTel account and decided to open a video-conference account with ZOOM. This is the first month we are using this account, and this is the 3rd meeting through Zoom. After seeing the first month bill we will be able to determine the actual cost and most likely discontinue the ConferTel usage. For now, we will share the ZOOM account for CELA remote meetings, keep track of its usage, and assist with scheduling meetings for Committee Chairs and providing access details as needed. It is possible that more than one ZOOM account will exist in the future.</p> <ul style="list-style-type: none"> d. Website Updates <p>The CELA Website went through numerous changes and revisions. One of the most significant additions was adding, under past conferences the 2019 CELA proceedings, along with text of full papers and photos. Other parts were updated and improved for the most part, but there are still a few things to improve.</p>	<p>Motion made second and approved to add Ashley Steffens and Ebru Ozer to the LegacyTexas account.</p> <p>Motion made second and approved to close the CELA LegacyTexas account once signers are updated.</p>

	<p>The Region 8 Director suggested issuing a call for past conference photos, perhaps in the next President’s Quarterly Report?</p> <ul style="list-style-type: none"> e. CELA Renewed Partnership with The Cultural Landscape Foundation <p>The CELA has renewed a partnership with The Cultural Landscape Foundation, which is now offering a 50% discount off rental fees for exhibitions. It is available exclusively to CELA member institutions. More details are in the last president’s message.</p>	
<p>Ashley Steffens</p>	<p>6. President’s Report</p> <p>The non-profit status (501 c3) for The CELA was finally reinstated. A letter from IRS was received recently by the Sommerville and Associates.</p> <p>The President had conversation with Kristopher Pritchard regarding representation from The CELA on LAAB, due to term expiration for Ken Brooks. A call for volunteers for positions on ASLA and LAAB committees was issued in the last President’s quarterly report with September 16th deadline for submissions.</p> <p>ASLA has released Nancy Sommerville from the ED position.</p> <ul style="list-style-type: none"> a. CELA Standing Committee Priorities for September Conference Call <p>An update on priorities from the CELA Standing Committees is needed. Standing Committee Chairs will be receiving requests to update their priorities and submit them before the BOD meets in October.</p> <p>The President had a conversation with Linda Owens, IMI President about the delay related to launching Fonteva for managing CELA’s operations. The delay is caused by Fonteva staff being unavailable to work with IMI IT staff.</p>	<p>The IMI will follow up with the Fonteva and acquire refunds.</p>
<p>Charlene LeBleu Galen Newman Hala Nassar Galen Newman</p>	<p>7. Standing Committees Reports/Updates</p> <ul style="list-style-type: none"> a. Conferences & Events <p>The Standing Committee on Conferences & Events met on August 7th. The Committee went over the CELA 2020 Conference planning. Some readjustments with workshops were done. New information will be posted on the website soon. The Abstract Submission deadline is September 16. Potential sponsoring companies to contact are ANOVA, Victor Stanley, Lumion, AutoDesk and Island Press.</p>	

	<p>The President had a meeting with Irene Angelos and discussed different ideas about the CELA 2021. Looking at places where CELA didn't meet for a while. Potential locations are Portland, Oregon, Washington Seattle, and possibly New Mexico. Next meeting will be on Wednesday, September 11th.</p> <p>b. Abstract Submission Update</p> <p>Only 11 submissions were received so far.</p> <p>There are two new pilot tracks for this year. Tracks with low submission rates might be removed, or incorporated to other tracks. Film track is consistently low.</p> <p>The Past President suggested not to remove the film track as its purpose is misunderstood. It is performing as it should. We need special reviewers with understanding of how to review and critique films. It should be shown at conferences on a large screen.</p> <p>c. 2020 Awards – Chair not present, no report available d. Proposal for Track Themes Revision</p>	<p>A reminder e-mails will be sent mid-August (Mondays are best), a week before deadline, and the day before deadline.</p> <p>An e-mail to vote on track changes will follow</p>
Elizabeth Brabec	<p>8. Other CELA Business</p> <p>a. Climate Positive Design Challenge Project Update</p> <p>The Region 8 Director had 2-hour conversation with Pamela. The other website is based on widely available statistics. It is really not ready for prime time yet. The goal of the website is that one should enter the website and identify how to reduce the carbon foot print on that particular site. Pamela will connect back with Elizabeth. The concern was if CELA logo should be placed on Pamela's website.</p>	<p>The Region 8 Director will follow with Peter how to connect with Pamela.</p>
Ashley Steffens	<p>9. Adjourn</p> <p>Being no further business the CELA BOD zoom meeting was adjourned at 1:03 PM, EDT.</p>	

Please add these dates to your calendar if you have not already done so:
 September 19, 2019 12:00 Noon, EDT
 October 17, 2019 12:00 Noon, EDT
 CELA Mid-Year Meeting, November 13-14, 2019, San Diego, CA. (Directors attend remotely)